

SWMS No 038		<div style="text-align: center;"> SJD Electrical Job Safety Analysis / Safe Work Method Statement </div>					Page																																																		
SJD ELECTRICAL PTY LTD - ABN 53 127 802 608 - ACN 127 802 608 - ELECTRICAL LICENCE 68608 - QBCC LICENCE 1270514 - ARC LICENCE AU19801 - MOLEX LICENCE CIAU3372																																																									
Safe Work Method Statement Title: SWMS: 038 TEMPLATE							Date Created: 00/00/16																																																		
Project Name:				Person responsible for ensuring compliance with this SWMS:			Review Date: 00/00/17																																																		
Project/Client:				Job No:		Authorised By:		Revision No. 0																																																	
Licences, Permits, Competencies Required: (tick items relevant to this task and site)																																																									
<input type="checkbox"/> Confined Space		<input type="checkbox"/> Work at Heights		<input type="checkbox"/> Excavation		<input type="checkbox"/> Hot Work		<input type="checkbox"/> Radiation																																																	
<input type="checkbox"/> White Card		<input type="checkbox"/> EWP		<input type="checkbox"/> Electrical License		<input type="checkbox"/> Rescue and Resuscitation		<input type="checkbox"/> Network Access																																																	
Common Hazards to Manage: (tick items relevant to this task and site)																																																									
<input type="checkbox"/> Manual handling		<input type="checkbox"/> Working at Heights		<input type="checkbox"/> Risk of Electric Shock		<input type="checkbox"/> Slips, Trips and Falls		<input type="checkbox"/> Housekeeping																																																	
HAZARD CLASSIFICATION MATRIX			<table border="1"> <thead> <tr> <th colspan="3" rowspan="2">POSSIBLE RESULTS Risk = Consequence x Likelihood</th> <th colspan="5">Probability</th> </tr> <tr> <th>RARE A</th> <th>UNLIKELY B</th> <th>POSSIBLE C</th> <th>LIKELY D</th> <th>ALMOST CERTAIN E</th> </tr> </thead> <tbody> <tr> <td rowspan="5">Consequences</td> <td>Catastrophic</td> <td>5</td> <td>Medium (M)</td> <td>High (H)</td> <td>High (H)</td> <td>Extreme (E)</td> <td>Extreme (E)</td> </tr> <tr> <td>Major</td> <td>4</td> <td>Medium (M)</td> <td>Medium (M)</td> <td>High (H)</td> <td>High (H)</td> <td>Extreme (E)</td> </tr> <tr> <td>Moderate</td> <td>3</td> <td>Low (L)</td> <td>Medium (M)</td> <td>High (H)</td> <td>High (H)</td> <td>High (H)</td> </tr> <tr> <td>Minor</td> <td>2</td> <td>Low (L)</td> <td>Low (L)</td> <td>Medium (M)</td> <td>Medium (M)</td> <td>High (H)</td> </tr> <tr> <td>Insignificant</td> <td>1</td> <td>Low (L)</td> <td>Low (L)</td> <td>Low (L)</td> <td>Medium (M)</td> <td>Medium (M)</td> </tr> </tbody> </table>						POSSIBLE RESULTS Risk = Consequence x Likelihood			Probability					RARE A	UNLIKELY B	POSSIBLE C	LIKELY D	ALMOST CERTAIN E	Consequences	Catastrophic	5	Medium (M)	High (H)	High (H)	Extreme (E)	Extreme (E)	Major	4	Medium (M)	Medium (M)	High (H)	High (H)	Extreme (E)	Moderate	3	Low (L)	Medium (M)	High (H)	High (H)	High (H)	Minor	2	Low (L)	Low (L)	Medium (M)	Medium (M)	High (H)	Insignificant	1	Low (L)	Low (L)	Low (L)	Medium (M)	Medium (M)
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RISK RATING			ACTION REQUIRED (ALARP – As Low As Reasonably Practicable)																																																						
E = Extreme, UNACCEPTABLE			Intolerable risk. Activity must not be undertaken prior to Management / CEO review of potential risk mitigation measures and a decision that risk is ALARP																																																						
H = High risk, Only acceptable if ALARP			Implement strict control measures to reduce risk to an acceptable level. Activity must not continue until the level of risk is reduced to As Low As Reasonably Practicable (ALARP) and preferably Medium rating. Operations Manager and/or Project Supervisor approval of the risk controls is required.																																																						
M = Medium risk Undesirable			Specify, document and implement existing risk controls and additional management actions to reduce the risk to ALARP and preferably Low rating. Activity must not continue without Operations Manager and/or Project Supervisor approval.																																																						
L = Low risk, Tolerable			Tolerable risk. Carry out activity																																																						
Basic PPE to be used			<div> HEARING AND EYE PROTECTION MUST BE WORN SAFETY GOGGLES MUST BE WORN FACE SHIELD MUST BE WORN SAFETY VEST MUST BE WORN HARD HAT AREA HALF FACE MASK RESPIRATOR MUST BE WORN BREATHING APPARATUS MUST BE WORN DUST MASK MUST BE WORN HAND PROTECTION MUST BE WORN FOOT PROTECTION MUST BE WORN FALL ARREST EQUIPMENT MUST BE USED PROTECTIVE CLOTHING MUST BE WORN </div>																																																						
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Other PPE:																																																									

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Person Responsible for ensuring compliance with this SWMS:			Date: ____/____/____
Project/Client:		Location:	

Work Method / Task Description	Hazard Identification	Risk Level	Recommended Actions / Controls for Prevention	Residual Risk	PERSON(S) RESPONSIBLE

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Personnel Qualifications and Experience Required	Personnel Duties and Responsibilities		Training Required to Complete Work
	Supervisor	All Personnel	

Engineering Details / Certificates / Australian Standards	Referenced – Codes of Practice / Regulations / Legislation
Plant / Equipment Required (Mobile or Static)	Maintenance Checks / Calibration Intervals

